

400 County Center
 Redwood City, CA 94063
 (650) 363-4570
 www.nfocouncil.org



Laura Caplan, Chair
 Beatriz Cerrillo
 Dale Miller
 Manuel Ramirez
 John Schott
 Esperanza Vázquez

*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*

NORTH FAIR OAKS COUNCIL

Minutes for Special Meeting (Retreat)

February 24, 2013 at 10:00 a.m.

630 San Benito Avenue, Menlo Park

AGENDA ITEM	DISCUSSION
<p>1. Call to Order</p>	<p>The Special Meeting (Retreat) was called to order at 10:00 a.m. All council members were present and in attendance:</p> <ul style="list-style-type: none"> Laura Caplan, Chair Beatriz Cerrillo Dale Miller Manuel Ramirez John Schott Esperanze Vázquez <p>Also in attendance were:</p> <ul style="list-style-type: none"> Supervisor Warren Slocum Marci Dragun, Legislative Aide to Supervisor Slocum Eugenia Contreras, Intern to Supervisor Slocum Robert Caplan, member of public Linda Cohen, member of public Joanne Bond, facilitator for the Special Meeting (Retreat) <p>Facilitator Joanne Bond called for all in attendance to introduce themselves. Supervisor Slocum thanked the council for their work and Chair Laura Caplan for hosting the Retreat at her home. He noted that District Four staff was there for the community so please contact them.</p>
<p>2. Public Comment</p>	<p>There was no public comment.</p>
<p>3. Shared History/Timeline Activity</p>	<p>Facilitator Joanne Bond asked Council members to share the history of the Council from 2003 to present. At the conclusion of the exercise, a discussion ensued. There was a big gap in the timeline from 2006-2010 and it was noted that the council</p>

	<p>struggled during this time due to the County’s economic struggles and that the council was lacking membership which hurt its momentum and enthusiasm.</p> <p>In 2009, things began to turn around. One significant event was the San Mateo Credit Union branch opening in NFO – the first bank in the area in over 20 years. In 2010, the NFO Community Plan was written. The Council also added additional members during this time.</p> <p>The Council would like to see more engagement by the community – and attendance at their meetings.</p>
<p>4. Mind Map Brainstorming Activity</p>	<p>Facilitator Joanne Bond had the Council identify one question that would guide their discussion and lead them to set priorities for 2013. They asked: “How does the NFO Council best engage and serve North Fair Oaks <i>and secondarily</i>, how does the NFO Council best execute the NFO Community Plan?”</p> <p>Identified from this question were the following issues-</p> <ul style="list-style-type: none"> • Better internal communication within Council • Better external communication by Council with community • Long term activities, such as updating the NFO zoning, illegal dumping, finish work on Middlefield Road, parking, code enforcement, funding requests through CSA8 • Integration – how can the NFO Council lead the focus of the NFO Community Plan? • Educate and involve the community
<p>5. Voting and Prioritization for Mind Map Elements</p>	<p>At the conclusion of the Mind Map activity, Council members were asked to vote (each had 10 votes) on their priorities for 2013 that were identified in the Mind Map. The following issues were identified as the top priorities by the Council:</p> <ul style="list-style-type: none"> • Activities • North Fair Oaks Community Plan • External Communications, integration and CSA8 funds

<p>6. Determine Next Steps based on Priorities</p>	<p>The following agreements were determined by the Council:</p> <ul style="list-style-type: none"> • What they will do differently to assure activities/priorities chosen for 2013 will be accomplished • Their goal was to accomplish an activity • Their process to accomplish the goal(s) are through communications, integration and ensure funding <p>The “next steps” for the Council are to flesh out the ideas and activities prioritized at the retreat at their Study Session, and to continue to develop their process for vetting their priorities.</p>
<p>7. Adjournment</p>	<p>There being no further business, the Special Meeting (Retreat) was adjourned at 2:00 p.m.</p>

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