



PARKS AND RECREATION COMMISSION

Mel Pincus, 1st District
Marico C. Enriquez, 2nd District
Neil Merrilees, 3rd District
Marian Vanden Bosch, 4th District
Michael J. Cooney, 5th District
Henry Ruehl, Youth Commissioner

County Office Building
555 County Center, 5th Floor
Redwood City, CA 94063
(650) 599-1393
Brenda Bennett, Clerk
www.eparks.net
www.sanmateocountyparks.org

Parks and Recreation Commission Meeting
Board of Supervisors' Chambers
400 County Center, Redwood City, CA
4:00 p.m.
Thursday, February 7, 2013

MINUTES

Chair Vanden Bosch called the meeting to order at 4:00 p.m.

1. **Pledge of Allegiance**

2. **Roll Call**

Commission: Cooney, Enriquez, Merrilees, Pincus (Vice Chair), Vanden Bosch (Chair), Ruehl (Youth Commission)

Staff: Bennett, Lockman, Lombardi, Harris, Herzberg, Schoof

3. **Oral Communications**

There were none.

4. **Agenda Amendments**

Superintendent Lockman said staff had been advised that Mel Pincus was being asked to remain as a Commissioner on an interim basis until a new Commissioner was appointed for District 1. He asked that item 5.D be continued until such future time that appointment was made to fill the seat. He said also a commendation from the Board of Supervisors had been received for Marian Vanden Bosch and he was requesting that be added to the agenda as item 5.D.

5. Action Items

A. Election of Officers

Commission Action: M/S Enriquez/Pincus to nominate Commissioner Cooney as the 2013 Chair.

Motion carried 4-0 with outgoing Chair Vanden Bosch abstaining.

Commission Action: M/S Cooney/Enriquez to nominate Commissioner Merrilees as the 2013 Vice Chair.

Motion carried 4-0 with outgoing Chair Vanden Bosch abstaining.

B. Consideration of the Minutes for the December 6, 2012 meeting

Commission Action: M/S Cooney/Merrilees to approve the minutes for the December 6, 2012 meeting as presented.

Motion carried 4-0 with outgoing Chair Vanden Bosch abstaining.

C. Review and Adopt Resolution Honoring Marian Vanden Bosch

President of the Board of Supervisors Don Horsley sent a message thanking Commissioner Vanden Bosch for her years of dedicated service read by Superintendent Lockman.

Superintendent Lockman read a resolution honoring Marian Vanden Bosch for over 27 years supporting San Mateo County Parks as a Volunteer Horse Patrol member, Trails Advisory Committee, Alternative Funding Committee and Parks and Recreation Commission.

Commissioner Vanden Bosch said she had enjoyed her service with parks and that the outdoors and forests were important for people's health. She thanked staff for continuing through thick and thin times, and that she had enjoyed working with staff over the years.

Commission Action: M/S Cooney/Enriquez to approve the resolution honoring Marian Vanden Bosch.

Motion carried 4-0.

Commissioners expressed their appreciation for her service.

~~D. Review and Adopt Resolution Honoring Mel Pincus (tabled)~~

E. Board of Supervisors' Commendation for Marian Vanden Bosch

Superintendent Lockman thanked Marian for all of her hard work supporting many different efforts for Parks noting she was in the parks and on the trails as well as on various committees and the Commission.

Superintendent Lockman read a commendation for Marian Vanden Bosch signed by all of the Board of Supervisors.

Superintendent Lombardi presented Marian Vanden Bosch with a redwood plaque created by Ranger Kang and a parks lifetime pass.

Recess – 15 minutes

6. Correspondence and Presentations

There were none.

7. Director's Report

Superintendent Lockman noted that Director Porter had a scheduling conflict and could not attend today's meeting. He reported on the preparation of the Five-Year Strategic Plan noting it would be released on Monday to the Board of Supervisors, County Manager, staff, stakeholders, 2,000 members of the public that provided input initially, and on the parks website. He said there would be a Special Commission Meeting on March 7 at 2:30 p.m. to consider the Parks Five-Year Strategic Plan as requested by Supervisors Horsley and Pine. He also reported on personnel recruitments, Marine Protected Area committee meetings held and upcoming, Fitzgerald Coastal Trail opening, Friends of Edgewood planned activities for various important anniversaries and concept of declaring "Year of Edgewood" this year and in the next year "Year of Memorial Park", and finally on the Fitzgerald Marine Reserve Parking Lot Improvements Project, which based on different regulatory findings and neighbor input was in the process of revision.

8. Marina

A. Harbormaster's Report

Harbormaster Hallett reported on the closing of Pete's Harbor and that some larger boats were now tenants of Coyote Point Marina. He also reported on changes to the printing of tide books and other advertising, and that they would conduct a rate survey.

Discussion ensued about rates and occupancy.

9. Operations and Maintenance Activities

A. Superintendent's Report

Superintendent Lombardi reported in addition to the written report on the Maverick's event, rain impacts to CuriOdyssey, Friends' group development, removal of 60 felled trees in District II, and tree and vegetation replanting. He also reported on a meeting of multiple agencies about the Marine Protected Area discussing regulations and

expectations of the State's Fish and Game, enforcement, public information and partnership. He reported on the PG&E transmission line tree removal project and re-vegetation in Huddart and Wunderlich Parks, and final walk-through for that project. He reported lastly on the fuel reduction project at Huddart and Wunderlich Parks, noting it had gone so well that CalFire has offered another 30 days of crews to continue. He commended Ranger Kraemer for his work on the fuel reduction project.

B. Volunteer Programs and Activities Report

Community Program Specialist Schoof reported that Junipero Serra, Memorial, and Coyote Point were the parks without Friends' groups, and that it was a goal to develop Friends' groups for those parks. She reported on the calendar of activities for the Year of Edgewood and that staff had considered improvements over the year to support those activities. She said they would focus on trails with a goal of eliminating drainage issues and to do some trail widening supporting shared mix use, inhibiting off trail use, and providing emergency medical access as needed. She said they would work with Friends and California Native Plant Society to protect sensitive and restored areas. She said staff would also look at trail routes and names to create a better user experience that would include trail and park entrance signage.

10. Support Services

A. Bi-monthly Alternative Funding and Programs Reports

1. San Bruno Mountain State and County Park Commemorative Bench Plan
2. Grant Funding Update

Ms. Harris provided an informational report on the addition of commemorative bench locations in San Bruno Mountain State and County Park.

Brief discussion ensued on types of commemorative benches.

Ms. Harris reported on grant funding that would complete funding needs for the Coyote Point Western Shoreline Promenade repair work, planning and permitting phase of Surfer's Beach repair in partnership with other agencies having jurisdiction there, and realignment funds to support Park crew work opportunities for previously incarcerated individuals in partnership with the Human Services Agency.

B. Planning Activities Update

Parks Senior Planner Herzberg reported in addition to his written report that the Coyote Point Marina Dock 29 project would shortly go out for bid, other information on the Surfer's Beach project development, and scientific collection permits for multi-year projects of butterfly reintroduction and habitat restoration.

C. Capital Projects Report

Superintendent Lockman reported on identified capital projects and provided the Commission with a handout. He said there were about \$11.5 million in projects that were in the queue with funding and were in different stages of readiness with some rolling into the next fiscal year and others into the next calendar year. He referred to

another list of deferred maintenance projects per park. He said capital projects slated for future consideration were the wastewater treatment plant and potable water construction costs and campground improvements at Memorial Park; lighting, gatehouse and RV improvements at Coyote Point; re-roofing of Woodside Store, Richards Road improvements at Huddart Park, shed repairs at Flood Park, and vault toilet installation at Wunderlich Park.

11. Friends and Subcommittees

A. Parks and Recreation Foundation

Executive Director Bott reported the Foundation would host a County Parks information booth at the Foster City Chinese Festival event and noted a need of sponsorship for the annual Tour de Peninsula. She reported that year-end giving was at a similar level as the previous year.

Commissioner Pincus noted that he had moved and his new residence address was not within District I of Supervisor Dave Pine. He said the Supervisor advised that he could not reappoint Commissioner Pincus for that reason. Supervisor Pine asked that Commissioner Pincus remain on the Commission until another appointment could be made. Commissioner Pincus said he was willing to do that and noted that appointments of new Commissioners should preferably occur before Commissioners leave office.

12. Commissioner Reports

Youth Commissioner Ruehl reported that the San Mateo County Youth Commission would host an Eco-Friendly Fair at the County Center on April 6.

Adjournment

The meeting adjourned at 2:16 p.m.