

COUNTY OF SAN MATEO
Parks Department



COMMISSION MEETING DATE: April 5, 2018

TO: Parks and Recreation Commission
FROM: Jonathan Gervais, Parks Director
SUBJECT: Projects Update

Background & Discussion

The San Mateo County Parks Department is tackling the deferred maintenance and needed capital improvements in the parks. For many years, improvements were postponed due to budget constraints. The backlog of maintenance is being addressed mainly through funding provided by Measure K. As shown on the attached table, the list of projects for the Department is extensive and covers utilities, building improvements, trails, parking areas, and major capital improvements.

In addition to maintenance and improvement projects, the Department has numerous planning and program efforts, some of which will be coming to the Parks Commission. The Parks Department will be bringing upcoming projects to the Commission, including:

- Flood Park EIR- Commission Approval- June 2018
- Quarry Park Master Plan- Commission Approval- August 2018

This staff report is designed to provide the Commission information on the number of projects being worked on as well as the status. On April 10, 2018, the Board of Supervisors will consider adding a few positions to the Parks Department in consideration of the addition of Tunitas Creek Beach. One of the proposed positions is a Capital Project Manager which will help the Department address these projects and further reduce the maintenance backlog.

San Mateo County Parks Department
Projects Timeline

Start Date	1/1/18	Month 1 1/1/2018	Month 2 2/1/2018	Month 3 3/3/2018	Month 4 4/3/2018	Month 5 5/3/2018	Month 6 6/3/2018	Month 7 7/4/2018	Month 8 8/1/2018	Month 9 9/1/2018	Month 10 10/1/2018	Month 11 11/1/2018	Month 12 12/1/2018	Month 13 1/1/2019	
Project	Type														
Sanchez Adobe	Capital	Contract for Prefab Interpretation Center/ Complete the site work/ Install new building/ Opening in 2018													
Tunitas Creek Beach Access Path	Planning/ Capital	CEQA / Coastal Permit / Build													
Tunitas Creek Beach Public Access Planning and Implementation	Planning/ Capital	Preliminary Design / Planning / Compliance / Permitting / Funding / Construction (Ongoing) >													
Wunderlich Park Carriage House Improvements	Capital	Sealed Bids/ Construction Contract/ Build (Finish early 2019)													
Memorial Park Water and Wastewater Improvement Project	Capital	Finish Design/ CEQA / Permitting / Issue Contract/ Select Contractor/ Build (into 2019) >													
Complete the Gap Trail Project	Capital	Finish Design and Compliance / Acquire Grants/ Construction Contract / Construct (Pending Roadway and Electrical Work) (Ongoing) >													
Coyote Point- Eastern Promenade Project	Capital	Design Complete / Grant Funding Pending / Construction Contract / Build (Start Construction in late 2019) >													
Pescadero Creek Park- Old Haul Road Project	Capital	Plan / Design / Compliance / Contract / Build (Harwood and Keystone Crossings First/ Dark Gulch Subsequent) >													
Five Year Capital/IT Plans	Capital	Updated Each Year													
Alambique Trail Repairs	Capital	Soliciting Bids / Construction in 2018													
Coyote Point Water Distribution	Capital								Pending staff resources						
Coyote Point Bay Trail Repair	Capital								Pending staff resources						
Huddart Park Water Lines and Supply systems	Capital								Pending staff resources						
Huddart Park Paving of Campground Road	Capital								Pending staff resources						
Huddart Park- Richards Road Repairs	Capital								Pending staff resources						
Memorial Park- Paving Tan Oak Loop	Capital								Pending staff resources						
Memorial Park- Sewer Plan Road Paving	Capital								Pending staff resources						
Flood Park Master Plan and Environmental Docs	Planning	Finish EIR Process / BOS Adopt Master Plan													
Flood Park Phase 1 Construction	Capital										Develop Funding Sources / Design / Contract / Build (Ongoing) >				
Flood Park Phase 2 Construction	Capital												Start after Phase 1 >		
Quarry Park Master Plan	Planning	Admin Draft/ Commission / BOS Approval													
Ohlone-Portola' Heritage Trail Feasibility Plan	Planning	Meetings / Committees / Develop Program and Materials / Outreach / 2019 Celebration / (Ongoing) >													
Ordinance Change Related to Dog Use Policy Update	Planning	Prepare Ordinance Changes / BOS Approval / Identify Target Sites / Implement Pilot Project (Ongoing) >													
Green Valley Trail	Planning	On Hold- Due to Permitting Issues													
Park Shuttle	Program	Shuttle Program Ends in September 2018													
Reservation System Upgrade	Finance	Analyze Options for Reservation System / Develop RFP / Solicit Bids / Select Contractor / Implement (Complete in 2019) >													
Fee Study	Finance	Analyze Current Fee Structure / Develop New Fees / Commission and BOS Approval (Complete in 2019) >													
Baseline Endangered Species & GISMapping	Natural Resources	Collection and Coordination of Information >													