



## County of San Mateo Planning & Building Department Agricultural Advisory Committee

BJ Burns  
Koren Widdel  
Jess Brown  
Jim Howard

John Vars  
Judith Humburg  
Laura Richstone  
Lauren Silberman

Louie Figone  
Frank McPherson  
Robert Marsh  
Ron Sturgeon

William Cook  
Cynthia Duenas  
Peter Marchi  
Natalie Sare

County Office Building  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, California 94063  
650/363-1825  
Fax: 650/363-4849

### Regular Meeting

**\*\*BY VIDEOCONFERENCE ONLY\*\***

**Date: Monday December 14, 2020**  
**Time: 7:00 p.m. to 9:00 p.m.**  
**Place: Virtual Meeting due to COVID-19 Shelter in Place Order**

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the Half Moon Bay Public Library is no longer open to the public for Agricultural Advisory Committee meetings.

#### **\* PUBLIC PARTICIPATION**

##### **Written Comments:**

Members of the public may provide written comments by email to [LRichstone@smcgov.org](mailto:LRichstone@smcgov.org) and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda.

The length of the emailed comment should be commensurate with the 5 minutes customarily allowed for verbal comments, which is approximately 300-400 words. To ensure your comment is received and read into the record for the appropriate agenda item, please submit your comments no later than 5:00 p.m. the day before the meeting. The County will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the deadline which are not read into the record will be provided to the Committee after the meeting and become part of the administrative record.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact Laura Richstone, the Planning Liaison, by 10:00 a.m. on the Friday before the meeting at [LRichstone@smcgov.org](mailto:LRichstone@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

##### **Virtual Meeting/Spoken Comments**

Spoke public comments will be accepted during the meeting through Zoom. **Please read the following instructions carefully:**

1. The December 14, 2020 Agricultural Advisory meeting may be accessed through Zoom online at the link <https://smcgov.zoom.us/j/92830367253>. The **meeting ID** is: **928 3036 7253**. The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). Enter the meeting ID: 953 5864 1610, then press #. (To find your local number: <http://smcgov.zoom.us/u/admSDqceDg>).
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.
3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or \*9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

**MATERIALS PERSENTED FOR THE MEETING:**

Applicants and members of the public are encouraged to submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item, and must be retained by the Committee Secretary. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary.

**AGENDAS AND STAFF REPORTS ONLINE:**

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below please contact the corresponding Project Planner indicated.

**CORRESPONDENCE TO THE COMMITTEE:**

Laura Richstone, Agricultural Advisory Committee Liaison  
455 County Center, 2<sup>nd</sup> Floor  
Redwood City, CA 94062  
Email: [LRichstone@smcgov.org](mailto:LRichstone@smcgov.org)

**NEXT MEETING:**

The next regularly scheduled Agricultural Advisory Committee meeting will be held on January 11, 2021.

**AGENDA**  
**7:00 p.m.**

1. **Call to Order**
  2. **Member Roll Call**
  3. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time.
  4. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
  5. **Consideration of the Action Minutes** for the July 13, 2020 and August 10, 2020 regular meeting minutes.
  6. **Committee Discussion and Update** on the CZU Complex Fire and current COVID-19 pandemic, potential policies needed to protect local agricultural and water from contamination, how the pandemic may affect local food supply, and access to farm labor and resources available to producers and farm workers.
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**REGULAR AGENDA**

7. **Owner/Applicant:**           **Shawn Trainer**  
File Number                    PLN 2009-00200  
Location:                        Liccicitos Road, Montara  
Assessor's Parcel No.        036-175-090

Consideration of Planned Agricultural District Permit, Coastal Development Permit, and Grading Permit for a new 4,246 sq. ft. single-family residence on a 1.93-acre parcel, located at 0 Liccicitos Road. The project involves 1,965 cubic yards (c.y.) of grading, including 665 c.y. of cut & 505 c.y. of fill for the building site; and 795 c.y. of cut for road improvements at Liccicitos Road and Riviera Road. Two trees have been proposed for removal. The project is NOT located within the California Coastal Commission's appeals jurisdiction. Please direct any questions to Project Planner Bryan Albini at [BAlbini@smcgov.org](mailto:BAlbini@smcgov.org).

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8. **Owner:**                       **American Tower**  
**Applicant:**                   **John Merritt**  
File Number                    PLN 2006-00075 and PLN2017-00135  
Location:                        3501 Whiting Ridge Road, Montara  
Assessor's Parcel No.        036-370-020

Consideration of an After-the-Fact Use Permit (PLN2017-00135), Use Permit Renewal (PLN2006-00075), Resource Management Permit, Resource Management Coastal-Zone Permit, Coastal Development Permit, Planned Agricultural District Permit, and a Grading Permit, to allow the continued operation of an existing cellular facility (PLN2006-00075), legalize a separate cellular facility built without permits (PLN2017-00135) and repair sections of an existing 3.5 mile dirt access road in Montara. Repair

of dirt access road includes 2,065 cubic yards of cut and the installation of four new firetruck turnouts. No tree removal is proposed. The project is located atop of Montara Mountain in unincorporated Montara and IS appealable to the California Coastal Commission. Please direct any questions to Project Planner Laura Richstone at [LRichstone@smcgov.org](mailto:LRichstone@smcgov.org)

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9.       **Owner:**                               **Vida Verde Nature Education Inc.**  
          **Applicant:**                       **Sandy Sommer**  
          File Number                     PLN 2019-00429  
          Location:                        3540 La Honda Road, San Gregorio  
          Assessor's Parcel No.       081-320-060

Consideration of a Coastal Development Permit, Planned Agricultural District Permit, and Farm Labor Housing Permit to establish an overnight camp for low income, "in-need" 4<sup>th</sup>-6<sup>th</sup> grade students. Proposed new development includes a 2,890- sq. ft. 2-story barn (to include meeting, cooking, eating, restroom, and sleeping areas), four 400 sq. ft. outdoor camping structure, a 100 sq. ft. detached student restroom, a 735 sq. ft. equipment storage building, a 7,500 gallon water storage tank and treatment facility, a 200-panel ground mounted solar system, a fire hydrant, new driveway improvements, installation of a septic system, and minor remodel of the existing house on site. The Farm Labor Housing is proposed for the 2<sup>nd</sup> floor area of the barn and not within the existing residence. Minor grading and no tree removal is proposed. This project IS appealable to the California Coastal Commission. Please direct any questions to Project Planner Angela Chavez at [AChavez@smcgov.org](mailto:AChavez@smcgov.org).

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10.       **Clarification Memo and Committee Discussion** regarding agritourism, permitted activities and educational events. This item was continued from the October and November AAC Meetings.
11.       **Community Development Director's Report**
12.       **Adjournment**
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Agricultural Advisory Committee meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the County Representative at least five (5) working days before the meeting at (650) 363-1829, or by fax at (650) 363-4849, or e-mail [LRichstone@smcgov.org](mailto:LRichstone@smcgov.org). Notification in advance of the meeting will enable the Committee to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**ROLL SHEET – December 2020**

Agricultural Advisory Committee Attendance 2019-2020

	Dec	Jan	Feb	Mar	Apr	May	May*	Jun	Jul	Aug	Sept	Oct	Nov	Dec
<b>VOTING MEMBERS</b>														
Judith Humburg** Public Member		X		X	X	X	X	X	X	X			X	
BJ Burns Farmer, Chair		X		X	X	X	X	X	X	X		X	X	
Natalie Sare* Farmer	X	X	X	X	X			X	X	X		X	X	
Louie Figone Farmer	X		X	X		X	X					X		
Cynthia Duenas** Public Member	X		X	X	X	X	X	X	X	X		X	X	
John Vars Farmer, Vice-Chair		X	X	X	X	X	X	X	X	X		X	X	
William Cook Farmer	X	X			X	X	X	X	X	X		X	X	
Peter Marchi** Farmer	X	X	X	X	X	X		X						
Robert Marsh Farmer, Chair	X	X	X	X										
Ron Sturgeon Conservationist		X	X	X	X	X	X	X	X	X		X	X	
Lauren Silberman Ag Business	X	X	X	X	X	X	X	X	X	X		X	X	
Natural Resource Conservation Staff Jim Howard														
San Mateo County Agricultural Commissioner Koren Widdel	X	X		X		X	X	X	X	X		X	X	
Farm Bureau Executive Director Jess Brown	X		X	X	X	X	X	X	X	X		X	X	
San Mateo County Planning Staff Laura Richstone					X	X	X	X	X	X		X	X	
UC Co-Op Extension Representative Frank McPherson		X			X	X	X							

**X: Present**

**Blank Space: Absent or Excused**

**Grey Color: No Meeting**

**\* Special Meeting**

**\*\* As of 06/25/2019**